



FINLEY SCHOOL DISTRICT #53

224606 E Game Farm Rd Kennewick WA 99337 509-586-3217 Fax 509-586-4408 www.finleypsd.org

DISTRICT TRANSFER FORM

Check one: Into Finley School District Out of Finley School District School Year: _____

Section I: Student Information **Is this request a renewal from last year? Yes No**

Student Name: _____ Birthdate: _____

Address: _____ Home Phone: _____

Cell Phone: _____

Parent/Guardian: _____ Work Phone: _____

Does the student require any special services or programs? Yes No If yes please check one of the following:
Special Education Bilingual/Migrant Title I/LAP Other _____

Boundary District: _____ School Currently Attending: _____

School Requesting Transfer To: _____ For Grade: _____

Reason for Transfer (must be completed): _____

Daycare Name/Address/Phone: _____

Extracurricular activities student plans to participate in: _____

The term shall be for the current specified school year only. However the receiving school district has the right to rescind the admission in the event that the student is not profiting from the placement, the circumstances under which the release was approved have changed significantly, the student presents discipline problems, or the student becomes eligible for special education.

It is understood that we, as parents, must assume responsibility for adequate transportation and supervision to and from school. We certify that the information given above is true and we have read and agree to the terms of the Finley School District Board Policy relating to the transfer of non-resident students.

Parent/Guardian Signature _____ Date _____

Section II: Resident Agreement to Waive Attendance

Having examined the circumstances and facts stated above and agreeing the student will be best accommodated by the non-resident district, this district hereby agrees to waive attendance for the _____ school year.

Approved Disapproved Principal _____ Date _____

Approved Disapproved Special Education Admin. _____ Date _____

Approved Disapproved Superintendent _____ Date _____

Section III: Non-Resident District Agreement to Accept The Student

Agreeing that the student will be best accommodated by the non-resident district, this district agrees to accept the student for the _____ school year.

_____ School District

Approved Disapproved Principal _____ Date _____

Approved Disapproved Special Education Admin. _____ Date _____

Approved Disapproved Superintendent _____ Date _____

APPLICATION FOR ATTENDANCE IN NON-RESIDENT SCHOOL DISTRICT

A. Instructions:

1. Parents must complete Section I. Parent signature is required.
2. Completed application must be presented to the school principal and signed by the Superintendent or designee, of the releasing school district.
3. Present a completed application with signatures to the district being requested.

B. A release may be granted under the following conditions:

1. There is a financial, educational, safety or health condition affecting the student that would likely be reasonably improved as a result of the transfer.
2. The student's attendance in the nonresident district make him or her more accessible to the parent or guardian's place of work or to the location of child care.
3. There is a special hardship or detrimental condition affecting the student or the student's immediate family, which would be alleviated as a result of the transfer.
4. The student is a child of a full-time certificated or classified school employee.

C. Non-resident admission is based upon th following standards:

1. Whether there is available space in grade level or classes at the building being requested.
2. Whether appropriate educational programs or services are available to improve student's conditions.
3. Whether student's attendance in the district is likely to create a risk to the health or safety of other students or staff.
4. Whether student's disciplinary records indicate a history of violent or disruptive behavior or gang membership.
5. Whether the student has been expelled or suspended from a public school for more than ten consecutive days.

D. Refer to Finley School District Policies:

3140 Release of Resident Students
 3141 Non-Resident Students
 2161 Education of Students with Disabilities