

**FINLEY SCHOOL DISTRICT NO. 53  
BOARD OF DIRECTORS**

Larry Ayre, Chair and Leg. Rep.	582-8925	Ken Cox, Vice-Chair	582-4732
Pete Buck	585-6800	Scott F. Conley	582-6623
Stephen McGaughey	205-4764		

**AGENDA FOR THE REGULAR MEETING OF THE FINLEY SCHOOL BOARD**  
**February 21, 2012 – 7:00 P.M.**

- |   |                          |           |
|---|--------------------------|-----------|
| 1 | Call to Order/Set Agenda | Action    |
| 2 | Flag Salute              | No Action |
| 3 | Consent Agenda           | Action    |
- A. Approve Minutes for the regular meeting of January 17, 2011.
  - B. Approve revised Minutes for the regular meeting of December 19, 2011.
  - C. Approve EL 11 – Monitoring Report – Communication and Counsel to the Board
  - D. Approve EL 11 – Policy – Communication and Counsel to the Board
  - E. Approve EL 12 – Monitoring Report – Communication with the Public
  - F. Approve EL 12 – Policy – Communication with the Public
  - G. Approve the resignation of Mary Blomberg, special education teacher at Finley Elementary
  - H. Approve supplemental contract for Kelly Williamson for middle school girls' basketball coach
  - I. Approve spending authority
  - J. Approve Memo of Understanding with the Sexual Assault Response Center
  - K. Approve Memorandum of Understanding with the Washington National Guard to help support a reduction of our students' use of drugs/alcohol/tobacco.
  - L. Approve contract with Barb Strote Counseling for Employee Assistance Program
  - M. Approve contract with Kim Britton for school psychologist services
  - N. Approve \$750 donation from Sandvik Special Metals, LLC to Finley Middle School
  - O. Approve \$1,000 donation from Sandvik Special Metals, LLC to River View High School
  - P. Approve donation to the 2012 FFA Lower Columbia Basin Jamboree
  - Q. Voucher Approval.

- |    |  |           |
|----|--|-----------|
| 4  | Recognition<br>A. STEM (Finley Elementary)<br>B. Classified Employees Week – March 12-16, 2012   | No Action |
| 5  | Audience Participation<br>LINKAGE – ENDS 6 Personal Attributes and Ethics  | No Action |
| 6  | Old Business   | Action    |
| 7  | New Business<br><br>A. Discussion of use of technology for board packets and Friday communications<br>B. Approve GP 8 E – Annual Board Agenda  | Action    |
| 8  | Information Items<br>A. Levy Update  | No Action |
| 9  | Reports<br>A. Budget & Enrollment  | No Action |
| 10 | Future Agenda Items<br>A. Consent Agenda – EL 7 – Monitoring Report (Mar)<br>B. Consent Agenda – EL 7 – Policy (Mar)<br>C. Consent Agenda – EL 8 – Monitoring Report (Mar)<br>D. Consent Agenda – EL 8 – Policy (Mar)<br>E. New Business – End 4 – Monitoring Report (Mar)<br>F. New Business – End 4 – Policy (Mar)<br>G. New Business – GP 8 E – Annual Board Agenda (Mar)<br>H. Review Board Scholarship Procedures | No Action |
| 11 | Board Self Assessment  | No Action |
| 12 | Adjournment  |           |

**FINLEY SCHOOL DISTRICT NO. 53**  
**224606 E. GAME FARM ROAD – KENNEWICK, WA 99337**

**REGULAR BOARD MEETING OF DIRECTORS MINUTES – January 17, 2012**

Chair Larry Ayre called the regular board meeting to order at 7:00 pm at the Finley School District Board Room. Members present were Pete Buck, Ken Cox and Stephen McGaughey. Scott Conley was excused.

Those in attendance were Lance Hahn, Colleen Cowan, Pam Kinne, Michael Harrington, Keith Holman and FFA students and parents.

1. **SET AGENDA**

None

2. **FLAG SALUTE**

The FFA students led the flag salute.

3. **CONSENT AGENDA**

Consent Agenda

- A. Approve Minutes for the regular meeting of December 19, 2011.
- B. Approve EL 1 – Monitoring Report – Global Executive Constraint
- C. Approve EL 1 – Policy – Global Executive Constraint
- D. Approve EL 2 – Monitoring Report – Emergency Superintendent Succession
- E. Approve EL 2 – Policy – Emergency Superintendent Succession
- F. Approve supplemental contract for Terri McGaughey as Sophomore Class Advisor.
- G. Approve spending authority.
- H. Approve contract for translation services.
- I. Second Reading
  - A. **District Policy 2020 – Curriculum Development and Adoption of Instructional Materials** – add language and add legal reference.
  - B. **District Policy 2021 – Library Media Centers** – add legal references and delete a legal reference.
  - C. **District Policy 2025 – Copyright Compliance** – add legal reference.
  - D. **District Policy 2104 – Federal And/Or State Funded Special Instructional Programs** – add legal reference.
  - E. **District Policy 2126 – HIV/AIDS Prevention Education** – title change and add language.
  - F. **District Policy 2170 – Career and Technical Education** – change in language.
  - G. **District Policy 2190 – Highly Capable Programs** – title change and add language.
  - H. **District Policy 3115 – Homeless Students: Enrollment Rights and Services** – add language.

- I. **District Policy 3120 – Enrollment** – delete legal reference and language change.
- J. **District Policy 3143 – District Notification of Juvenile Offenders** – add language and delete language.
- K. **District Policy 3210 – Nondiscrimination** – changes in legal references.
- L. **District Policy 3241 – Classroom Management, Corrective Actions or Punishment** – minor language changes.
- M. **District Policy 3410 – Student Health** – remove language.
- N. **District Policy 3413 – Student Immunization and Life Threatening Health Conditions** – language changes and move language to procedures.
- O. **District Policy 3414 – Infectious Diseases** – add language.
- P. **District Policy 3422 – Student Sports – Concussion and Head Injuries** – number change from 3509 to 3422.
- Q. **District Policy 4020 – Confidential Communications** – added language.
- R. **District Policy 4040 – Public Access to District Records** – change in legal reference.
- S. **District Policy 4215 – Use of Tobacco on School Property** – added language.
- T. **District Policy 4315 – Release of Information Concerning Sexual and Kidnapping Offenders** – deleted language.
- U. **District Policy 5001 – Hiring of Retired School Employees** – new language.
- V. **District Policy 5005 – Employment: Disclosures, Certification Requirements, Assurances and Approval** – changes in legal references.
- W. **District Policy 5010 – Nondiscrimination and Affirmative Action** – change in language and change in legal references.
- X. **District Policy 5050 – Contracts** – changes in legal references.
- Y. **District Policy 5230 – Job Descriptions/Responsibilities** – change in legal reference.
- Z. **District Policy 5610 – Substitute Employment** – changes in language.
- AA. **District Policy 5612 – Temporary Administrators** – changes in language and add cross reference.
- BB. **District Policy 6810 – Energy Management/Education** – delete a legal reference.
- CC. **District Policy 6950 – Contractor Assurances, Surety Bonds and Insurance** – add legal reference.

J. Voucher Approval.

General Fund (252265-252312)	\$39,686.03
General Fund (252313)	\$80.10
General Fund (252314-252372)	\$57,984.79
General Fund (252373)	\$20,312.93
General Fund (252374)	\$170.92
ASB (23320-23323)	\$2,440.22
ASB (2324-23340)	\$6,103.40
Payroll	\$590,082.12

Pete Buck moved to approve the consent agenda as presented. Ken Cox seconded. Motion carried.

4. **RECOGNITION**

The FFA students and teacher Keith Holman gave a board presentation.

5.

**AUDIENCE PARTICIPATION**

None.

6.

**OLD BUSINESS**

None

7.

**NEW BUSINESS**

- A. Approve Ends 2 – Monitoring Report – Literacy in the Arts and Sciences. After discussion, Ken Cox moved to approve Ends 2 – Monitoring Report as presented. Pete Buck seconded. Motion carried.
- B. Approve Ends 2 – Policy – Literacy in the Arts and Sciences. After discussion Pete Buck moved to approve Ends 2 – Policy as presented. Stephen McGaughey seconded. Motion carried.
- C. Discussion of use of technology for board packets and Friday communications. The item was tabled until the February 21, 2012 board meeting.
- D. Approve SIP Plan for Finley Elementary. After discussion Stephen McGaughey moved to approve the revised SIP plan for Finley Elementary as presented. Pete Buck seconded. Motion carried.
- E. Approve SIP Plan for Finley Middle School. After discussion Pete Buck moved to approve the revised SIP plan for Finley Middle School as presented. Ken Cox seconded. Motion carried.
- F. GP 8 E – Annual Board Agenda. After discussion, Pete Buck moved to approve GP 8 E – Annual Board Agenda as amended. Ken Cox seconded. Motion carried.

8.

**INFORMATION ITEMS**

- A. Discussion of McCleary v. State verdict was discussed.

9.

**REPORTS**

- A. Colleen Cowan presented the budget and enrollment reports.

10.

**FUTURE AGENDA ITEMS**

- A. Consent Agenda – EL 11 – Monitoring Report (Feb)
- B. Consent Agenda – EL 11 – Policy (Feb)
- C. Consent Agenda – EL 12 – Monitoring Report (Feb)
- D. Consent Agenda – EL 12 – Policy (Feb)
- E. Recognition – STEM (Finley Elementary)
- F. New Business – GP 8 E – Annual Board Agenda (Feb)
- G. Linkage – End 6 (Feb)

11.

**BOARD ASSESSMENT**

The board assessment was not completed.

12.

**EXECUTIVE SESSION**

At 8:30 pm, according to RCW and Board Governance Policy GP 2(E3-4f), Chair Larry Ayre adjourned the board meeting at 8:50 pm for a 5 minute break, which was followed at 8:55 pm by an Executive Session for the evaluation of a public employee until 9:05 pm. At 9:05 pm, the board announced they would need ten more minutes until 9:15 pm.

The Board meeting resumed at 9:15 pm

13.

**APPROVE SUPERINTENDENT'S CONTRACT**

Pete Buck moved to approve the Superintendent's contract as currently written and that the contract be reviewed at the June 18, 2012 board meeting. Ken Cox seconded. Roll call vote. Motion carried.

14.

**ADJOURNMENT**

The board meeting was adjourned at 9:30 pm.

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Larry Ayre, Chair

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Lance Hahn, Secretary to the Board

**FINLEY SCHOOL DISTRICT NO. 53  
224606 E. GAME FARM ROAD – KENNEWICK, WA 99337**

**REVISED REGULAR BOARD MEETING OF DIRECTORS MINUTES – December 19, 2011**

Chair Larry Ayre called the regular board meeting to order at 7:00 pm at the Finley School District Board Room. Members present were Scott Conley, Ken Cox and Stephen McGaughey. Pete Buck was excused.

Those in attendance were Lance Hahn, Colleen Cowan, Terri McGaughey and Kelly Williamson.

1. **SET AGENDA**

Move Item A – Oath of Office – Stephen McGaughey under New Business to right after the flag salute. Add Item B – Oath of Office – Larry Ayre immediately after Item A.

2. **FLAG SALUTE**

Larry Ayre led the flag salute.

3. **NEW BUSINESS**

- A. Oath of Office – Stephen McGaughey. Superintendent Lance Hahn administered the Oath of Office to Stephen McGaughey. Both Superintendent Hahn and Board Member McGaughey signed the Certificate of Election of School District Director per RCW 28A.342.370.
- B. Oath of Office – Larry Ayre. Superintendent Lance Hahn administered the Oath of Office to Larry Ayre. Both Superintendent Hahn and Board Member Ayre signed the Certificate of Election of School District Director per RCW 28A.342.370.

4. **CONSENT AGENDA**

Consent Agenda

- A. Approve Minutes for the regular meeting of November 21, 2011.
- B. Approve EL 9 – Monitoring Report – Facilities Program
- C. Approve EL 9 – Policy – Facilities Program
- D. Approve a leave of absence for the remainder of the 2011-2012 school year for Brandi Cook, Language Arts teacher at Finley Middle School.
- E. Approve change of board meeting date from January 16, 2012 (Martin Luther King Day) to Tuesday, January 17, 2012.
- F. Approve change of board meeting date from February 20, 2012 (President's Day) to Tuesday, February 21, 2012.
- G. Approve supplemental contract for Tania Guaman-Covert as the Junior Class Advisor at RVHS for 2011-12.
- H. Approve supplemental contract for Nicole Allen as the Collection of Evidence (COE) Coordinator at RVHS for 2011-12.

- I. Approve a supplemental contract for Brett Jay for the 2011 Panther Camp.
- J. Approve \$100 donation from Ostler Orthodontics to Finley Middle School.
- K. Approve \$700 donation of a reception desk.
- L. Approve the resignation of Rachel Cobb, a signing/interpreter/paraeducator at Finley Middle School.
- M. Approve agreement for Teacher Principal Evaluation Pilot with ESD 123.
- N. Approve contract with Health Care Authority
- O. Approve spending authority.
- P. First Reading
  - A. **District Policy 2020 – Curriculum Development and Adoption of Instructional Materials** – add language and add legal reference.
  - B. **District Policy 2021 – Library Media Centers** – add legal references and delete a legal reference.
  - C. **District Policy 2025 – Copyright Compliance** – add legal reference.
  - D. **District Policy 2104 – Federal And/Or State Funded Special Instructional Programs** – add legal reference.
  - E. **District Policy 2126 – HIV/AIDS Prevention Education** – title change and add language.
  - F. **District Policy 2170 – Career and Technical Education** – change in language.
  - G. **District Policy 2190 – Highly Capable Programs** – title change and add language.
  - H. **District Policy 3115 – Homeless Students: Enrollment Rights and Services** – add language.
  - I. **District Policy 3120 – Enrollment** – delete legal reference and language change.
  - J. **District Policy 3143 – District Notification of Juvenile Offenders** – add language and delete language.
  - K. **District Policy 3210 – Nondiscrimination** – changes in legal references.
  - L. **District Policy 3241 – Classroom Management, Corrective Actions or Punishment** – minor language changes.
  - M. **District Policy 3410 – Student Health** – remove language.
  - N. **District Policy 3413 – Student Immunization and Life Threatening Health Conditions** – language changes and move language to procedures.
  - O. **District Policy 3414 – Infectious Diseases** – add language.
  - P. **District Policy 3422 – Student Sports – Concussion and Head Injuries** – number change from 3509 to 3422.
  - Q. **District Policy 4020 – Confidential Communications** – added language.
  - R. **District Policy 4040 – Public Access to District Records** – change in legal reference.
  - S. **District Policy 4215 – Use of Tobacco on School Property** – added language.
  - T. **District Policy 4315 – Release of Information Concerning Sexual and Kidnapping Offenders** – deleted language.
  - U. **District Policy 5001 – Hiring of Retired School Employees** – new language.
  - V. **District Policy 5005 – Employment: Disclosures, Certification Requirements, Assurances and Approval** – changes in legal references.
  - W. **District Policy 5010 – Nondiscrimination and Affirmative Action** – change in language and change in legal references.

- X. **District Policy 5050 – Contracts** – changes in legal references.
- Y. **District Policy 5230 – Job Descriptions/Responsibilities** – change in legal reference.
- Z. **District Policy 5610 – Substitute Employment** – changes in language.
- AA. **District Policy 5612 – Temporary Administrators** – changes in language and add cross reference.
- BB. **District Policy 6810 – Energy Management/Education** – delete a legal reference.
- CC. **District Policy 6950 – Contractor Assurances, Surety Bonds and Insurance** – add legal reference.

Q. Voucher Approval.

General Fund (252144 - 252210)	\$101,425.40
General Fund (252211)	\$15,344.23
General Fund (252212)	\$1,553.58
General Fund (252213)	\$146.96
ASB (23290-23318)	\$19,459.90
ASB (23319)	\$179.67
Payroll	\$595,724.11

- R. Approve Memo of Understanding with Swan Eaton to provide translation services for Finley School District.

Scott Conley moved to approve the consent agenda as presented. Ken Cox seconded. Motion carried.

4.  
None.

**RECOGNITION**

5.  
None.

**AUDIENCE PARTICIPATION**

6.  
None

**OLD BUSINESS**

- 7.

**NEW BUSINESS**

- C. ~~Oath of Office – Stephen McGaughey. Superintendent Lance Hahn administered the Oath of Office to Stephen McGaughey. Both Superintendent Hahn and Board Member McGaughey signed the Certificate of Election of School District Director per RCW 28A.342.370.~~

D. Election of Officers

1. Call for nominations for Chair to serve for 2012 -  
Scott Conley moved to nominate Larry Ayre. Stephen McGaughey seconded. Motion carried.
2. Election of Chair - Larry Ayre was elected as Chair for 2012.
3. Call for nominations for Vice-Chair to serve for 2012 –  
Scott Conley moved to nominate Ken Cox. Stephen McGaughey seconded. Motion carried

4. Election of Vice Chair – Ken Cox was elected Vice Chair for 2012.

E. Approve GP 8 E – Annual Board Agenda. After discussion, Scott Conley moved to approve GP 8 E – Annual Board Agenda as presented. Ken Cox seconded. Motion carried.

8.

### **INFORMATION ITEMS**

Superintendent Hahn shared information with the board on the Daily Star Period at the middle school.

9.

### **REPORTS**

A. Colleen Cowan presented the budget and enrollment reports.

10.

### **FUTURE AGENDA ITEMS**

- A. Consent Agenda – EL 1 – Monitoring Report (Jan)
- B. Consent Agenda – EL 1 – Policy (Jan)
- C. Consent Agenda – EL 2 – Monitoring Report (Jan)
- D. Consent Agenda – EL 2 – Policy (Jan)
- E. New Business – End 2 – Monitoring Report (Jan)
- F. New Business – End 2 – Policy (Jan)
- G. ESD 123 Annual Board Workshop – January 12, 2012 at 6:00 pm. (Jan)
- H. Executive Session - Superintendent's Evaluation (Jan)
- I. Discuss process for Governance Policy – monthly ELs (Jan)

11.

### **BOARD ASSESSMENT**

Larry Ayre completed the board assessment.

12.

### **ADJOURNMENT**

Chair Larry Ayre adjourned the board meeting at 7:35 pm.

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Larry Ayre, Chair

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Lance Hahn, Secretary to the Board

**Finley School District  
Executive Limitations Monitoring Report**

**EL-11 Communication and Counsel to the Board  
February 21, 2012**

I interpret this policy to mean that I will not fail to give the board as much information as necessary to allow board members to be adequately informed.

I will not:

- |  |                          |
|--|--------------------------|
| <b>1. Fail to submit monitoring data required by the board (see Policy B/SR-5 Monitoring Superintendent Performance) in a timely, accurate and understandable fashion, directly addressing provisions of the board policies being monitored.</b> | <b>In<br/>Compliance</b> |
|--|--------------------------|

**Evidence:**

All monitoring **reports to this date** have been submitted in accordance with GP-8-E, Annual Board Agenda. They are accurate based on the current available data.

- |   |                          |
|---|--------------------------|
| <b>2. Fail to advise the board in a timely manner of relevant trends, facts, information and legal proceedings.</b> | <b>In<br/>Compliance</b> |
|---|--------------------------|

**Evidence:**

In the board packet you receive information on enrollment, financial status, district policies, legal or potentially legal issues, personnel actions and a variety of information issues.

The Friday **Communication** provides weekly updates and current information from the district and around the state. **National and federal news is shared when deemed important as well.** If the situation warrants, you will receive phone calls.

- |  |                          |
|--|--------------------------|
| <b>3. Fail to advise the board of changes which reasonably could be expected to substantially affect the district's financial condition.</b> | <b>In<br/>Compliance</b> |
|--|--------------------------|

**Evidence:**

Enrollment and budget reports are on the board agenda monthly. The Friday **Communication** has provided other budget impacts during the month. You receive copies of the annual audit and are invited to those meetings. The cost of the audit was included in the information. As the staff and I work on the **2012-13** budget you will receive updates.

- |   |                          |
|---|--------------------------|
| <b>4. Fail to advise the board in a timely manner of changes in assumptions upon which board policy has been established.</b> | <b>In<br/>Compliance</b> |
|---|--------------------------|

**Evidence:**

One of the assumptions in the board policy is the 5% fund balance, although the ideal is one month's payroll. For **2010-11** we ended with **9.61%** or **\$1,012,308** fund balance. Our **estimated** fund balance for 2011-2012 will be approximately **\$675,868** which is approximately one month's salary.

5. **Fail to provide for the board as many staff and external points of view and opinions as needed for fully informed board decisions.** **In Compliance**

**Evidence:**

The linkage meetings provide external points of view for your consideration. The Friday **Communication** provides information on a variety of topics that impact the district such as budget, legislation, student achievement, relations, curriculum, etc. **Provide staff and student presentations at board meetings.**

6. **Fail to advise the board of anticipated significant media coverage.** **In Compliance**

**Evidence:**

You are notified of significant media coverage that may occur.

7. **Fail to advise the board if, in the superintendent's opinion, the board is not in compliance with its own policies on Governance Process and Board/Superintendent Relations.** **In Compliance**

**Evidence:**

If the board **deviates** from the policies or relations as described in the governance model, **I will express** my opinion.

8. **Present information in unnecessarily complex or lengthy form.** **In Compliance**

**Evidence:**

My goal is to provide you with the most amount of information in a clear and concise manner. **I will include pertinent educational information in Friday Communications.**

9. **Fail to provide a mechanism for official board or committee communications.** **In Compliance**

**Evidence:**

You have received communication in the form of board packets, Friday Communications, **e-mails** and phone calls.

10. **Fail to work with the board as a whole except when:** **In Compliance**
- a. **Fulfilling individual requests for information as long as such requests do not require a material amount of staff time or resources or are not disruptive;**
  - b. **Working with officers or committees duly charged by the board;**
  - c. **Communicating with the Chair.**

**Evidence:**

- a. Through the governance model it takes a majority of the board to request information, requiring a great deal of time.
- b. We have no committees at this time.
- c. The board chair and I communicate on a monthly basis to set the agenda. **We also meet periodically to discuss current Legislative issues.**

11. **Fail to report in a timely manner any actual or anticipated noncompliance with any Board Ends or Executive Limitations policy.** **In Compliance**

**Evidence:**

The monitoring reports over the last year have been in compliance.

**Because I have not been in the position a full year, we had some that were a work in progress and have now been moved to In Compliance**

12. **Fail to supply for the consent agenda all items delegated to the superintendent that are required by law or contract be board-approved, along with supporting data necessary to keep the board informed.** **In Compliance**

**Evidence:**

The consent agenda includes personnel actions, contracts, **donations summary memo, contracts summary memo** Executive Limitations monitoring reports, and the district policies as prescribed by law or by the governance policies. The supporting data is provided.

13. **Fail to advise and include the board in a timely manner of any anticipated formal mass communication with the public such as the publishing of newsletters, district newspaper, news releases, community letters, parent surveys, etc.** **In Compliance**

**Evidence:**

You received copies of the Annual District Report, district and building newsletters, information on school activities, information on MSP/HSPE scores and AYP status, sports schedules, early release Wednesdays, presentations, participation in state-level meetings, updated curriculum information and the District Advisory Committee.

**Challenges:**

1. **My responsibility is to keep you informed on all aspects of our district. The challenge of being a new superintendent is making sure I am not missing anything or leaving something out.**
2. **This will be a challenging year with both classified and certified contracts being open for negotiations. Coaching contracts are also on the table this year. There will be major budgetary issues and communication will be important.**

**Recommendations:**

1. Continue to provide information through board packets, Friday Updates and phone calls.
2. Continue to keep you informed on impacts of the current legislation.
3. **Monitor and update best forms of communication with board.**
4. **Pursue the use of technology to transmit board packets.**

**Communication and Counsel to the Board**

**EL-11**

With respect to providing information and counsel to the Board, the Superintendent shall not fail to give the Board as much information as necessary to allow Board members to be adequately informed.

Accordingly, the Superintendent may not:

1. Fail to submit monitoring data required by the Board (see Policy *B/SR-5—Monitoring Superintendent Performance*) in a timely, accurate, and understandable fashion, directly addressing provisions of the Board policies being monitored;
2. Fail to advise the Board in a timely manner of relevant trends, facts, information, and legal proceedings;
3. Fail to advise the Board of changes which reasonably could be expected to substantially affect the district's financial condition.
4. Fail to advise the Board in a timely manner of changes in assumptions upon which Board policy has been established;
5. Fail to provide for the Board as many staff and external points of view and opinions as needed for fully informed Board decisions;
6. Fail to advise the Board of anticipated significant media coverage;
7. Fail to advise the Board if, in the Superintendent's opinion, the Board is not in compliance with its own policies on *Governance Process* and *Board/Superintendent Relations*;
8. Present information in unnecessarily complex or lengthy form;
9. Fail to provide a mechanism for official Board or committee communications;
10. Fail to work with the Board as a whole except when:
  - a. Fulfilling individual requests for information as long as such requests do not require a material amount of staff time or resources or are not disruptive;
  - b. Working with officers or committees duly charged by the Board;
  - c. Communicating with the Chair.
11. Fail to report in a timely manner any actual or anticipated noncompliance with any Board ***Ends*** or ***Executive Limitations*** policy;
12. Fail to supply for the consent agenda all items delegated to the Superintendent that are required by law or contract to be Board-approved, along with supporting data necessary to keep the Board informed.
13. Fail to advise and include the Board in a timely manner of any anticipated formal mass communication with the public, such as the publishing of newsletters, district newspapers, news releases, community letters, parent surveys, etc.

**Adopted:** September, 2005  
**Reviewed:** February, 2009  
**Monitoring Method:** Internal Report  
**Monitoring Frequency:** Annually -See GP-8-E

**Finley School District  
Executive Limitations Monitoring Report**

**EL-12 Communication with the Public  
February 22, 2011**

**Community/Public Relations**

I interpret this policy to mean that I will not fail to establish and maintain strong links with community support groups and key communicators to ensure they are kept informed and are predisposed to provide support within the community on critical district issues to include bond/levy needs.

**In  
Compliance**

**Evidence:**

My attendance at various school related activities – Booster Club, athletic events, **Band concerts, Award ceremonies**, Finley Center meetings, etc. provides opportunities to network with the community and our key communicators. My attendance at other activities such as Rotary, **Kiwanis**, WASA, Junior Achievement, Tri-Tech, ESD Superintendent Advisory Council, **Blue Mountain Small Schools Consortium, WASSDA activities, AVID Site Director**, GEAR UP Advisory Committee and OSPI Curriculum Advisory Review Committee gives Finley School District a voice in the local community, the region and at the state level.

The newsletters provide additional information **as well as our phone messaging system.**

**The school website is used to deliver important district information as well as a parent based Facebook account.**

The focus of the Finley Center is community involvement. This is and will continue to be the centerpiece of our community.

**Annual Reports**

I interpret this policy to mean that I will not fail to prepare and publish an annual progress report to the public that includes the following items:

**In  
Compliance**

- a. Student performance data indicating student progress toward accomplishing the board's Ends policies.
- b. Information about school district strategies, programs and operations intended to accomplish the board's Ends policies.
- c. Revenues, expenditures and costs of major programs and elements of district operations.

**Evidence:**

This annual report was sent out in the fall containing the above information. This report is required by RCW 28A.655.110. In addition, we are working on a district newsletter highlighting the school district's accomplishments and achievements, as well as building newsletters and announcements. **Our website is also updated consistently with this important information.**

## **Challenges:**

Our challenge is to continue to build good communication in order to develop good relationships and to continue to work with students, staff, parents and community members.

### **Looking for better ways to communicate to our community**

## **Recommendations:**

1. Continue to utilize the services of ESD 123 to disseminate quality publications.
2. Continue to use the flashnews.net to disseminate information to the media.
3. Continue to update our website with new information.
4. Use phone messenger to disseminate information.
5. Explore the possibility of other types of technology to disseminate information.
6. **Utilize survey's both mailed and on-line to try and get more feedback.**
7. **Look for new ways to get better community involvement on Linkage meetings.**

**Communication with the Public**

**EL-12**

1. Community/Public Relations

The superintendent shall not fail to establish and maintain strong links with community support groups and key communicators to ensure they are kept informed and are predisposed to provide support within the community on critical district issues to include bond/levy needs;

2. Annual Reports

The Superintendent shall not fail to prepare and publish an annual progress report to the public that includes the following items:

- a. Student performance data indicating student progress toward accomplishing the board's **Ends** policies.
- b. Information about school district strategies, programs and operations intended to accomplish the Board's **Ends** policies.
- c. Revenues, expenditures and costs of major programs and elements of district operations.

**Adopted:** September, 2005  
**Reviewed:** February, 2009  
**Monitoring Method:** Internal Report  
**Monitoring Frequency:** Annually -See GP-8-E

February 2, 2012

Lance Hahn  
Superintendent  
Finley School District

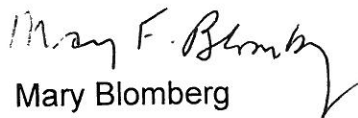
Dear Mr. Hahn:

It is with a lot of sadness that I submit my resignation as a teacher for Finley School District effective February 29, 2012 because my health is deteriorating and I am unable to return.

I have enjoyed working with the staff and I have appreciated the opportunities I have been given. But, more importantly, I am going to miss my little kiddos.

I'll think of all of you often.

Fondly,

  
Mary Blomberg

**SUPPLEMENTAL EMPLOYMENT CONTRACT  
Finley School District**

Finley School District No. 53, Benton County (party of the First Part), and

**KELLY WILLIAMSON** (Party of the Second Part)  
affecting the contract year

**2011-2012**

The Finley School District agrees to pay a total of  
**\$2,020** in **one (1)** payment at the end of **February 2011**

for performing the following services:

**Girls' Middle School Basketball Coach**

**At: Finley Middle School  
Contingent upon student participation  
From January 3, 2012 through February 24, 2012**

**Years of Experience: 3**

**Step: 3**

This Contract, relating to interscholastic and/or extra-curricular services is issued pursuant to RCW 28A.67.074 and is not a continuing contract within the scope of RCW 28A.57.070.

AGREED:

\_\_\_\_\_  
Secretary, Board of Directors  
Finley School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date



# FINLEY SCHOOL DISTRICT #53

## ALL KIDS ACHIEVING

224606 E Game Farm Rd, Kennewick WA 99337 509-586-3217 FAX 509-586-4408

Date: February 15, 2012  
To: School Board  
From: Gail Maguire  
RE: Summary of Contracts for February 21, 2012 Board Meeting

The following represents a summary of the contracts listed on the Consent Agenda for the February 21, 2012 Board Meeting.

- Item J. Approve 2011-2012 Memorandum of Understanding with the Sexual Assault Response Center (SARC) to increase the willingness and ability to respond to victims of sexual assault and to help prevent sexual assault. Also provides support, information and referral as well as a confidential crisis intervention and a 24-hour crisis line
- Item K. Approve 2011-2012 Memorandum of Understanding with the Washington National Guard to provide Drug Demand Reduction (DDR) services in support of reducing our students' use of drugs, alcohol and/or tobacco. The services include DDR personnel who can deliver classroom curriculum, and act as positive role models. The DDR personnel will work with the building principals to schedule visits to Finley schools.
- Item L. Approve 2012 Service Agreement with Barb Strote Counseling for Employee Assistance Program (EAP) services for Finley School District employees which will begin March 1, 2012. The EAP had previously been serviced by Lourdes Counseling but they discontinued their program effective February 29, 2012.
- Item M. Approve Contract with Kim Britton for School Psychology Assessment for the remainder of the 2012 school year for a total of 10 days and a cost not to exceed \$5,000.



# FINLEY SCHOOL DISTRICT #53

## ALL KIDS ACHIEVING

224606 E Game Farm Rd, Kennewick WA 99337 509-586-3217 FAX 509-586-4408

Date: February 15, 2012  
To: School Board  
From: Gail Maguire  
RE: Summary of Donations for February 21, 2012 Board Meeting

The following represents a summary of the donations on the Consent Agenda for the February 21, 2012 Board Meeting.

- Item N. Approve \$750 donation from Sandvik Special Metals, LLC to help support Finley Middle School's academic, athletic and student needs. At its discretion, Finley Middle School may allocate the funds to best support its educational requirements.
- Item O. Approve \$1,000 donation from Sandvik Special Metals, LLC which will be allocated as follows: \$230 to support Sandvik's ad in the 2012 Annual, \$250 to be used for the Senior's 2012 Graduation Night and \$520 to be used to help support RVHS' academic, athletic and students' needs.
- Item P. Approve donations to the 2012 FFA Lower Columbia Basin Jamboree in the form of money or goods as follows:
- American Rock Products
  - Conover Insurance
  - Jeff & Debbi Williams (WEHCO)
  - Pepsi
  - Tyson Foods



Policy Type: Governance Process

GP-8-E, Annual Board Agenda

GP-8-E

Finley School District

2011-2012

	GP*	B/SR	EL	ENDS	LINKAGE	BOARD DEVELOPMENT	OTHER
SEP	2,3,4,8E		16	1			
OCT	8-E		13,14		End 5		
NOV	8-E		17	6		WSSDA Conference	
DEC	1,5,6,7,8 8-E-1 8-E		9				Board Elections WSSDA Report
JAN	8-E		1,2	2		ESD Annual Board Workshop School Improvement Plans	Superintendent's Evaluation
FEB	8-E	1,2,3	11,12		End 6		
MAR	8-E	4,5,6	7,8	4		Review Board Scholarship Procedures	
APR	8-E		5,15			Guest Speaker/Governance Review	
MAY	8-E		6	3			
JUN	8-E		10				Superintendent's Evaluation
JUL	9,10,11, 12 & 13 8-E		18	5			
AUG	8-E		3,4				Workshop with Bob Hughes

**Adopted:** September 2005  
**Reviewed:** January 2012  
**Monitoring Method:** Board self-assessment  
**Monitoring Frequency:** Annually  
**Policy Type:** Governance Process

\*GPs monitored through board self assessment.

**FINLEY SCHOOL DISTRICT  
GENERAL FUND**

Budget Status Report  
As of January 31, 2011

**41.66% of  
the year  
completed**

**REVENUES AND OTHER FINANCING SOURCES**

	Annual Budget	Actual to Date	Percent Rec'd/Spent
1000 Local Taxes	\$1,427,500	\$624,833	43.77%
2000 Local Non-Tax	\$151,050	\$79,344	52.53%
3000 State, General Purpose	\$5,584,583	\$2,269,763	40.64%
4000 State, Special Purpose	\$1,739,937	\$551,843	31.72%
5000 Federal General Purpose	\$0	\$0	0.00%
6000 Federal, Special Purpose	\$840,727	\$407,121	48.42%
7000 Revenues from other Districts	\$0	\$7,870	0.00%
8000 Revenues from other Agencies	\$0	\$0	0.00%
9000 Other Financing Sources	\$0	\$0	0.00%
<b>TOTAL REVENUES AND FINANCING SOURCES</b>	<b>\$9,743,797</b>	<b>\$3,940,774</b>	<b>40.44%</b>

**EXPENDITURES**

00 Regular Instruction	\$5,025,874	\$1,955,635	38.91%
10 Federal Stimulus	\$0	\$0	0.00%
20 Special Education	\$996,912	\$410,786	41.21%
30 Vocational Instruction	\$417,639	\$168,534	40.35%
40 Skills Center Instruction	\$0	\$0	0.00%
50/60 Compensatory Instruction	\$891,479	\$211,378	23.71%
70 Other Instructional Programs	\$28,981	\$1,984	6.85%
80 Community Support	\$0	\$0	0.00%
90 Support Services	\$2,607,041	\$1,078,929	41.39%
<b>TOTAL EXPENDITURES</b>	<b>\$9,967,926</b>	<b>\$3,827,246</b>	<b>38.40%</b>

NET REVENUES/(EXPENDITURES)

\$113,528

**FINANCIAL SUMMARY**

TOTAL BEGINNING CASH & INVESTMENT BALANCE	\$997,671
NET REVENUES/(EXPENDITURES)	\$113,528
OPERATING TRANSFERS OUT	\$0
SUB-TOTAL ENDING CASH & INVESTMENT BALANCE	\$1,111,199
ADJUSTMENTS FROM ACCRUAL TO CASH BASIS (1)	(\$54,494)
LESS REMAINING BALANCE OF TECHNOLOGY LOAN	
<b>TOTAL ENDING CASH &amp; INVESTMENT BALANCE</b>	<b>\$1,056,705</b>

(1) Note: Adjustment accounts for items recorded under the accrual basis of accounting. Under the accrual method goods and services are recorded in the period received and not necessarily when the payment of cash is made.

10--General Fund-- CASH BASIS -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

For the FINLEY SCHOOL DISTRICT #53 School District for the Month of January, 2012

Sept 1 Beginning Cash and Investment Balance

G/L 200 IMPREST FUNDS	4,000.00
G/L 230 CASH ON HAND	.00
G/L 240 CASH ON DEPOSIT CTY TREAS	408,202.46
G/L 450 INVESTMENTS	890,000.00
Subtotal - Cash and Investments	1,302,202.46 *
G/L 241 WARRANTS OUTSTANDING	304,531.32-

A. Net Beginning Cash and Investments 997,671.14 \*\*

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 LOCAL TAXES	1,427,500	6,017.44	624,832.80		802,667.20	43.77
2000 LOCAL SUPPORT NONTAX	151,050	11,482.59	79,344.30		71,705.70	52.53
3000 STATE, GENERAL PURPOSE	5,584,583	472,958.11	2,269,762.56		3,314,820.44	40.64
4000 State, Special Purpose	1,739,937	120,720.38	551,843.01		1,188,093.99	31.72
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	840,727	70,146.38	407,120.77		433,606.23	48.42
7000 REVENUES FR OTH SCH DIST	0	.00	7,870.31		7,870.31-	0.00
8000 REV FR OTH AGENCY * ASSOC	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES</u>	9,743,797	681,324.90	3,940,773.75		5,803,023.25	40.44

C. Beginning Net Cash and Investments Plus Revenues (A+B) 4,938,444.89 \*\*

B. EXPENDITURES

00 Regular Instruction	5,025,874	364,772.84	1,955,635.26	33,517.71	3,036,721.03	39.58
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	996,912	78,577.30	410,785.53	108,441.67	477,684.80	52.08
30 Voc. Ed Instruction	417,639	30,081.65	168,534.35	2,601.48	246,503.17	40.98
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	891,479	32,138.71	211,377.57	5,756.78	674,344.65	24.36
70 Other Instructional Pgms	28,981	1,476.21	1,984.13	1,314.76	25,682.11	11.38
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	2,607,041	199,671.54	1,078,929.00	256,912.85	1,271,199.15	51.24

D. Total EXPENDITURES 9,967,926 706,718.25 3,827,245.84 408,545.25 5,732,134.91 42.49

Current Cash and Investments

G/L 200 IMPREST FUNDS	4,000.00
G/L 230 CASH ON HAND	.00
G/L 240 CASH ON DEPOSIT CTY TREAS	371,443.82
G/L 450 INVESTMENTS	980,000.00
G/L 241 WARRANTS OUTSTANDING	298,739.08-
	1,056,704.74 *

Ending Net Cash and Investments 1,111,199.05 \*\*

Adjustments 54,494.31-

Total Ending Cash & Investments & Adjustments 1,056,704.74 \*\*

Net Change in Cash Since Sept 1 59,033.60

**FINLEY SCHOOL DISTRICT  
DEBT SERVICE**

Budget Status Report  
As of January 31, 2011

**41.66% of  
the year  
completed**

**REVENUES AND OTHER FINANCING SOURCES**

	Annual Budget	Actual to Date	Percent Rec'd/Spent
1000 Local Taxes	\$184,500	\$185,622	100.61%
2000 Local Non-Tax	\$500	\$168	33.68%
3000 State, General Purpose	\$0	\$0	0.00%
5000 Federal General Purpose	\$0	\$0	0.00%
6000 Federal, Special Purpose	\$0	\$0	0.00%
9000 Other Financing Sources	\$0	\$0	0.00%

**TOTAL REVENUES AND FINANCING SOURCES**

<b>\$185,000</b>	<b>\$185,791</b>	<b>100.43%</b>
------------------	------------------	----------------

**EXPENDITURES**

11 Matured Bond Expenditures	\$565,000	\$565,000	100.00%
21 Interest on Bonds	\$8,475	\$8,475	100.00%
31 Interfund Loan Interest	\$0	\$0	0.00%
41 Bond Transfer Fees	\$400	\$0	0.00%
51 Arbitrage Rebate	\$0	\$0	0.00%
61 Underwriter's Fees	\$0	\$0	0.00%

**TOTAL EXPENDITURES**

<b>\$573,875</b>	<b>\$573,475</b>	<b>99.93%</b>
------------------	------------------	---------------

**NET REVENUES/(EXPENDITURES)**

(\$387,684)

**FINANCIAL SUMMARY**

**TOTAL BEGINNING CASH & INVESTMENT BALANCE**

\$421,819

**NET REVENUES/(EXPENDITURES)**

(\$387,684)

**ADJUSTMENT**

\$0

**TOTAL ENDING CASH & INVESTMENT BALANCE**

\$34,135

30--Debt Service Fund-- CASH BASIS -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

For the FINLEY SCHOOL DISTRICT #53 School District for the Month of January, 2012

Sept 1 Beginning Cash and Investment Balance

G/L 230 Cash On Hand	.00
G/L 240 CASH WITH CO TREASURER	3,019.45
G/L 250 CASH WITH FISCAL AGENT	.00
G/L 450 INVESTMENTS	418,800.00
Subtotal - Cash and Investments	421,819.45 *
G/L 241 Warrants Outstanding	.00

A. Net Beginning Cash and Investments 421,819.45 \*\*

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 Local Taxes	184,500	2,156.03	185,622.48		1,122.48-	100.61
2000 Local Support Nontax	500	2.33	168.38		331.62	33.68
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES</u>	185,000	2,158.36	185,790.86		790.86-	100.43

C. Beginning Net Cash and Investments Plus Revenues (A+B) 607,610.31 \*\*

B. EXPENDITURES

11 Matured Bond Expenditures	565,000	.00	565,000.00	0.00	.00	100.00
21 Interest On Bonds	8,475	.00	8,475.00	0.00	.00	100.00
31 Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
41 Bond Transfer Fees	400	.00	.00	0.00	400.00	0.00
51 Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
61 Underwriter's Fees	0	.00	.00	0.00	.00	0.00

D. Total EXPENDITURES 573,875 .00 573,475.00 0.00 400.00 99.93

Current Cash and Investments

G/L 230 Cash On Hand	.00
G/L 240 CASH WITH CO TREASURER	2,810.31
G/L 250 CASH WITH FISCAL AGENT	.00
G/L 450 INVESTMENTS	31,325.00
G/L 241 Warrants Outstanding	.00
	34,135.31 *

Ending Net Cash and Investments 34,135.31 \*\*

Adjustments .00

Total Ending Cash & Investments & Adjustments 34,135.31 \*\*

Net Change in Cash Since Sept 1 387,684.14-

**FINLEY SCHOOL DISTRICT  
ASB**

Budget Status Report  
As of January 31, 2011

**41.66% of  
the year  
completed**

**REVENUES AND OTHER FINANCING SOURCES**

	Annual Budget	Actual to Date	Percent Rec'd/Spent
1000 General Student Body	\$97,000	\$45,727	47.14%
2000 Athletics	\$27,200	\$19,558	71.90%
3000 Classes	\$21,500	\$5,514	25.65%
4000 Clubs	\$115,950	\$32,758	28.25%
6000 Private Money	\$1,350	\$225	16.67%
<b>TOTAL REVENUES AND FINANCING SOURCES</b>	<b>\$263,000</b>	<b>\$103,783</b>	<b>39.46%</b>

**EXPENDITURES**

1000 General Student Body	\$97,000	\$33,102	34.13%
2000 Athletics	\$31,100	\$21,984	70.69%
3000 Classes	\$17,500	\$5,328	30.44%
4000 Clubs	\$121,610	\$43,855	36.06%
6000 Private Money	\$2,350	\$638	27.14%
<b>TOTAL EXPENDITURES</b>	<b>\$269,560</b>	<b>\$104,906</b>	<b>38.92%</b>

NET REVENUES/(EXPENDITURES)

(\$1,124)

**FINANCIAL SUMMARY**

TOTAL BEGINNING CASH & INVESTMENTS BALANCE	\$99,994
NET REVENUES/(EXPENDITURES)	(\$1,124)
SUB-TOTAL ENDING CASH & INVESTMENT BALANCE	\$98,870
ADJUSTMENTS FROM ACCRUAL TO CASH BASIS (1)	\$0
<b>TOTAL ENDING CASH &amp; INVESTMENT BALANCE</b>	<b>\$98,870</b>

(1) Note: Adjustment accounts for items recorded under the accrual basis of accounting. Under the accrual method goods and services are recorded in the period received and not necessarily when the payment of cash is made.

40--Associated Student Body Fund-- CASH BASIS -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

For the FINLEY SCHOOL DISTRICT #53 School District for the Month of January, 2012

Sept 1 Beginning Cash and Investment Balance

G/L 200 IMPREST FUNDS	3,925.00
G/L 230 CASH ON HAND	.10
G/L 240 CASH ON DEPOSIT CTY TREAS	12,341.72
G/L 450 INVESTMENTS	92,000.00
Subtotal - Cash and Investments	108,266.82 *
G/L 241 WARRANTS OUTSTANDING	8,273.23-

A. Net Beginning Cash and Investments 99,993.59 \*\*

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES AND OTHER FIN. SOURCES</u>						
1000 GENERAL STUDENT BODY	97,000	4,451.00	45,727.33		51,272.67	47.14
2000 ATHLETICS	27,200	4,203.77	19,557.58		7,642.42	71.90
3000 CLASSES	21,500	1,179.07	5,514.16		15,985.84	25.65
4000 CLUBS	115,950	1,074.40	32,758.49		83,191.51	28.25
6000 PRIVATE MONEY	1,350	.00	225.00		1,125.00	16.67
<u>Total REVENUES</u>	263,000	10,908.24	103,782.56		159,217.44	39.46

C. Beginning Net Cash and Investments Plus Revenues (A+B) 203,776.15 \*\*

B. EXPENDITURES

1000 GENERAL STUDENT BODY	97,000	2,919.80	33,102.32	3,112.25	60,785.43	37.33
2000 ATHLETICS	31,100	1,970.40	21,983.86	3,792.74	5,323.40	82.88
3000 CLASSES	17,500	521.10	5,327.52	2,879.15	9,293.33	46.90
4000 CLUBS	121,610	692.10	43,854.61	8,721.81	69,033.58	43.23
6000 PRIVATE MONEYS	2,350	.00	637.81	0.00	1,712.19	27.14

D. Total EXPENDITURES 269,560 6,103.40 104,906.12 18,505.95 146,147.93 45.78

Current Cash and Investments

G/L 200 IMPREST FUNDS	3,925.00
G/L 230 CASH ON HAND	.10
G/L 240 CASH ON DEPOSIT CTY TREAS	12,768.26
G/L 450 INVESTMENTS	88,000.00
G/L 241 WARRANTS OUTSTANDING	5,823.33-
	98,870.03 *

Ending Net Cash and Investments 98,870.03 \*\*

Adjustments .00

Total Ending Cash & Investments & Adjustments 98,870.03 \*\*

Net Change in Cash Since Sept 1 1,123.56-

**FINLEY SCHOOL DISTRICT  
TRANSPORTATION VEHICLE**

Budget Status Report  
As of January 31, 2011

41.66% of  
the year  
completed

**REVENUES AND OTHER FINANCING SOURCES**

	Annual Budget	Actual to Date	Percent Rec'd/Spent
1000 Local Taxes	\$0	\$0	0.00%
2000 Local Non-Tax	\$25	\$25	0.00%
3000 State, General Purpose	\$0	\$0	0.00%
4000 State, Special Purpose	\$73,682	\$78,811	106.96%
5000 Federal General Purpose	\$0	\$0	0.00%
8000 Revenues from other Agencies		\$0	0.00%
9000 Other Financing Sources	\$50,000	\$0	0.00%
<b>TOTAL REVENUES AND FINANCING SOURCES</b>	<b>\$123,707</b>	<b>\$78,836</b>	<b>63.73%</b>

**EXPENDITURES**

30 Equipment	\$127,000	\$0	0.00%
60 Bond Levy Issuance	\$0	\$0	0.00%
90 Debt	\$0		
<b>TOTAL EXPENDITURES</b>	<b>\$127,000</b>	<b>\$0</b>	<b>0.00%</b>

NET REVENUES/(EXPENDITURES)

**\$78,836**

**FINANCIAL SUMMARY**

TOTAL BEGINNING CASH & INVESTMENTS BALANCE	\$3,813
NET REVENUES/(EXPENDITURES)	\$78,836
OPERATING TRANSFERS OUT	\$0
ADJUSTMENTS FROM ACCRUAL TO CASH BASIS (1)	\$0
<b>TOTAL ENDING CASH &amp; INVESTMENT BALANCE</b>	<b>\$82,649</b>

(1) Note: Adjustment accounts for items recorded under the accrual basis of accounting. Under the accrual method goods and services are recorded in the period received and not necessarily when the payment of cash is made.

90--Transportation Vehicle Fund-- CASH BASIS -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2011 (September 1, 2011 - August 31, 2012)

For the FINLEY SCHOOL DISTRICT #53 School District for the Month of January, 2012

Sept 1 Beginning Cash and Investment Balance

G/L 230 CASH ON HAND	.00	
G/L 240 CASH WITH CO TREASURER	12.73	
G/L 450 INVESTMENTS	3,800.00	
Subtotal - Cash and Investments	3,812.73	*
G/L 241 WARRANTS OUTSTANDING	.00	
<b>A. Net Beginning Cash and Investments</b>	<b>3,812.73</b>	<b>**</b>

<u>A. REVENUES AND OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	25	7.92	25.23		.23	100.92
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	73,682	.00	78,810.64		5,128.64	106.96
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies & Assoc	0	.00	.00		.00	0.00
9000 Other Financing Sources	50,000	.00	.00		50,000.00	0.00
From the General Fund	0	.00	.00		.00	0.00
<b>Total REVENUES</b>	<b>123,707</b>	<b>7.92</b>	<b>78,835.87</b>		<b>44,871.13</b>	<b>63.73</b>

**C. Beginning Net Cash and Investments Plus Revenues (A+B)** 82,648.60 \*\*

EXPENDITURES

Type 30 Equipment	127,000	.00	.00	0.00	127,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<b>D. Total EXPENDITURES</b>	<b>127,000</b>	<b>.00</b>	<b>.00</b>	<b>0.00</b>	<b>127,000.00</b>	<b>0.00</b>

Current Cash and Investments

G/L 230 CASH ON HAND	.00	
G/L 240 CASH WITH CO TREASURER	48.60	
G/L 450 INVESTMENTS	82,600.00	
G/L 241 WARRANTS OUTSTANDING	.00	
	82,648.60	*
Ending Net Cash and Investments	82,648.60	**
Adjustments	.00	
Total Ending Cash & Investments & Adjustments	82,648.60	**
Net Change in Cash Since Sept 1	78,835.87	

Finley School District  
 Summary of Full-Time Equivalent Enrollment

2011-2012

Grade	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	AVG	Budget	AVG To Bud Diff
1/2 Day Kinder											0.00		0.00
Full Day Kinder	66.00	67.00	65.02	65.02	63.02	63.02					64.85	50	14.85
First	65.00	67.00	67.00	67.00	66.00	65.00					66.17	62	4.17
Second	78.00	79.00	79.00	80.00	79.00	78.00					78.83	76	2.83
Third	59.00	59.00	59.00	59.00	58.00	57.00					58.50	66	-7.50
Fourth	75.06	76.60	79.02	77.02	76.02	74.02					76.29	67	9.29
Fifth	68.00	69.00	70.00	68.00	68.00	67.00					68.33	68	0.33
Sixth	88.00	90.00	89.00	88.00	88.00	88.00					88.50	79	9.50
Seventh	73.05	73.05	74.05	73.05	74.05	77.05					74.05	70	4.05
Eighth	78.00	78.00	78.00	80.00	77.00	79.00					78.33	73	5.33
Ninth	70.00	70.00	70.00	70.00	72.00	69.00					70.17	78	-7.83
Tenth	75.00	80.00	78.00	78.00	78.00	75.80					77.47	83	-5.53
Eleventh	70.60	68.00	68.00	69.60	68.60	66.20					68.50	75	-6.50
Twelfth	74.20	76.20	78.40	74.40	73.40	72.60					74.87	73	1.87
											0.00		
											0.00		
k-3	268.00	272.00	270.02	271.02	266.02	263.02	0.00	0.00	0.00	0.00	268.35		
Grades K-5	411.06	417.60	419.04	416.04	410.04	404.04	0.00	0.00	0.00	0.00	412.97	389.0	23.97
Grades 6-8	239.05	241.05	241.05	241.05	239.05	244.05	0.00	0.00	0.00	0.00	240.88	222	18.88
Grades 9-12	289.80	294.20	294.40	292.00	292.00	283.60	0.00	0.00	0.00	0.00	291.00	309	-18.00
											0.00		0.00
<b>Total Current Year</b>	<b>939.91</b>	<b>952.85</b>	<b>954.49</b>	<b>949.09</b>	<b>941.09</b>	<b>931.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>944.85</b>	<b>920.00</b>	<b>24.85</b>
<b>Budget</b>	<b>920</b>	<b>920</b>	<b>920</b>	<b>920</b>	<b>920</b>	<b>920</b>	<b>920</b>	<b>920</b>	<b>920</b>	<b>920</b>	<b>920</b>		
<b>Under/Over Budget</b>	<b>19.91</b>	<b>32.85</b>	<b>34.49</b>	<b>29.09</b>	<b>21.09</b>	<b>11.69</b>	<b>(920.00)</b>	<b>(920.00)</b>	<b>(920.00)</b>	<b>(920.00)</b>	<b>24.85</b>		
<b>Running Start</b>													
Non Voc		0.60	0.6	0.6	0.6	0.6					0.60	5	-4.40
Vocational											0.00		0.00
											0.00		
<b>Total</b>		<b>0.60</b>	<b>0.60</b>	<b>0.60</b>	<b>0.60</b>	<b>0.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.60</b>	<b>5.00</b>	<b>-4.40</b>